

## INVITATION TO TENDER

**Name of the Ordering Party:**

PUBLIC ENTERPRISE „SRBIJAGAS“ Novi Sad  
21000 Novi Sad, Narodnog fronta 12  
<http://www.srbijagas.com/>

**Procuring entity type:**

Public company

**Type of public procurement procedure:**

Open procedure with the aim of concluding a framework agreement with single supplier. The framework agreement is concluded for a period of two years from the date of signing the framework agreement.

**Public procurement no:**

V-D-264/2019-MM

**Description of the subject of procurement, name and designation from the General Procurement Glossary:**

A mixed procurement, the main subject of the procurement being goods intended for **the Implementation program of measuring systems with ultrasonic meters on the transport system JP „Srbijagas“**

OPH 38421000-flow measurement equipment

**Criterion and criterion elements for framework agreement and individual contract award:**

Based on the open procedure conducted, the Ordering Party shall conclude the framework agreement for the period of two years with the Bidder whose bid is selected as the most favourable using criterion of **the lowest offered price**, upon ranking all submitted bids.

If two or more bids are found to have the same lowest offered price, the bid from the bidder offering the longer warranty period will be selected as the most favorable. In the event that the bids in question offer the same warranty period, the bid from the bidder offering the shorter delivery period will be selected as the most favorable.

If after the application of the above stated spare criterion element it is still not possible to decide on whom the framework agreement should be awarded, the Ordering Party will award the framework agreement to the Bidder drawn in the procedure of drawing lots. The Ordering Party shall notify in writing all Bidders having submitted their Bids of the date the lots drawing procedure is to be held. The lots drawing procedure will be public, conducted in the presence of Bidders, in a way that the names of the Bidders will be printed on the separate papers, which are the same in size and colour, and will be put in the transparent box, out of which only one paper will be drawn. The name of the Bidder drawn from the box will be the one to whom the framework agreement will be awarded to. The Minutes on lots drawing procedure will be submitted to the Bidders not attending the procedure.

### **Conclusion of individual contracts**

The Ordering Party shall, based on and in accordance with the provisions of the framework agreement awarded, conclude the contract on public procurement with the Bidder to whom the framework agreement have been awarded to, if there is a need for public procurement contract conclusion.

Detailed description on how to conclude individual contracts is given under Model Framework Agreement.

**The manner of obtaining tender documents and the websites for tender documents takeover:**

Together with the announcement of invitation for bid submission the Ordering Party shall post the tender documents on the Public Procurement Portal and on its website – <http://www.srbijagas.com/>. The invitation for bid submission shall also be posted on the Official Publications Portal of the Republic of Serbia and the regulations database.

The tender documents shall be available for takeover after posting. Upon written request of the potential Bidder the Ordering Party shall submit the tender documents by mail or by email no later than two days after receipt of the request for tender documents submission.

Costs of buying up tender documents shall not be charged.

#### **Manner and deadline for bid submission:**

The Bidder submits the offer directly or by mail in a closed shipment.

The Bid is submitted within the deadline for submission of bids to the address:

**JAVNO PREDUZEĆE „SRBIJAGAS“ NOVI SAD  
21000 Novi Sad, Narodnog fronta 12/sprat VII kancelarija br.11e**

With a note:

**„Bid for public procurement of goods for the Implementation program of measuring systems with ultrasonic meters on the transport system JP „Srbijagas“, number V-D-264/2019-MM - DO NOT OPEN“.**

Bids must contain on the back side name and address of the Bidder. In the event that a bid is submitted by a group of bidders it is necessary to indicate that it is a group of bidders and indicate the names and addresses of all participants in the joint offer.

**The offer is considered timely if it is received by the Ordering Party until August 19, 2019, at 9:00.**

#### **Time, date, venue and bid opening procedure:**

Bid opening shall be held on **August 19, 2019, at 11:00.**

The Commission shall open all timely received bids in the premises of the Ordering Party at the address Narodnog fronta 12, Novi Sad.

Bid opening is public and all interested persons are allowed to attend. The Ordering Party shall take Minutes on bid opening procedure.

#### **Conditions for participation in bid opening procedure:**

Only authorized representatives of the Bidders are allowed to actively participate in the bid opening procedure. Representatives of the bidders shall be considered to be authorized if they submit valid letter of attorney prior to commencement of the bid opening procedure.

#### **Deadline for an award decision:**

Decision on contract award or decision on suspension of the public procurement procedure the Ordering Party shall make not later than 25 days, including the day of bid opening. The Ordering Party shall post its decision on the Public Procurement Portal and its website within three days from the date of decision.

#### **Contact information:**

Contacts by e-mail to the address: [nabavka@srbijagas.com](mailto:nabavka@srbijagas.com)